

# Preston Patrick Parish Council

Minutes of the Ordinary Meeting of Preston Patrick Parish Council held on Monday 23 October 2023 at  
Preston Patrick Memorial Hall

Present Cllr Peter Winter (PW) – Chairman,

Councillors; Robert Nutter (RN), Zoe Mack (ZM), Peter Gott (PG), Keith Richardson (KR), Richard Duckett (RD)

Also present: The Clerk, Scott Thornley (ST)

Start: 7:30 pm

23/222	<p><b>Apologies for Absence:</b>  <b>RESOLVED</b> to receive and accept apologies from Cllr. Monks who had a work commitment.                  Also noted apologies from Westmorland and Furness Councillor Janet Battye.</p>																									
23/223	<p><b>Minutes of previous meeting:</b>  <b>RESOLVED</b> that the minutes of the meeting held on Monday 17 July 2023, pages 21035-21036 be confirmed as a true record and signed by Chairman.</p>																									
23/224	<p><b>Declaration of interests:</b>                  Cllrs. Winter and Gott declared an interest in the planning applications at Sillfield Farm.</p>																									
23/225	<p><b>Public Participation:</b>                  a) The latest police report was highlighted and it was noted that the usual advice around outbuildings etc. had been given.                  b) A report received from Cllr. Battye was read out.                  c) Correspondence had been received from several sources regarding the proposed development at Woodlands Business Park. All of these were noted.</p>																									
23/226	<p><b>Planning:</b>  <b>Cllrs. Winter and Gott left the meeting at this point</b></p> <p>The meeting considered the following applications:  <b>SL/2023/0664 at Sillfield Farm, Gatebeck</b> - Variation of condition 2 (Approved Plans) attached to planning permission SL/2022/0771 (Subdivision of approved residential unit number 5 to form 2 dwelling units, and consequential external building works</p> <p><b>SL/2023/0665 at Sillfield Farm, Gatebeck</b> - Variation of condition 2 (Approved Plans) attached to planning permission SL/2020/0966 (Conversion of barns to 5 dwellings)</p> <p><b>SL/2023/0666 at Sillfield Farm, Gatebeck</b> - Discharge of conditions 7 (foul and surface water drainage), 8 (hard and soft landscape works) &amp; 10 (external lighting) attached to planning permission SL/2022/0771</p> <p>It was <b>RESOLVED</b> that there were no objections to any of the above applications.</p> <p><b>Cllrs. Winter and Gott rejoined the meeting</b></p> <p><b>CU/2023/0007 at Spout House Barn, Cow Brow, Lupton</b> - Application to determine if prior approval is required for change of use of an agricultural building to craft studio and retail (Use Class E)</p> <p>It was noted that this application had already been determined and that Prior Approval was required and a full planning application is awaited.</p>																									
23/227	<p><b>Finance:</b>                  a) <b>RESOLVED</b> to approve the Bank Reconciliation to 30 September 2023.</p> <p><b>RESOLVED</b> to note the following payments made since the last meeting</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">19/07/23</td> <td style="width: 70%;">Information Commissioner</td> <td style="width: 15%; text-align: right;">40.00</td> </tr> <tr> <td>21/07/23</td> <td>Scott Thornley (Expenses)</td> <td style="text-align: right;">71.80</td> </tr> <tr> <td>28/07/23</td> <td>Scott Thornley</td> <td style="text-align: right;">154.56</td> </tr> <tr> <td>28/07/23</td> <td>HMRC (PAYE)</td> <td style="text-align: right;">38.40</td> </tr> <tr> <td>04/08/23</td> <td>Invoco</td> <td style="text-align: right;">1.50</td> </tr> <tr> <td>29/08/23</td> <td>HMRC (PAYE)</td> <td style="text-align: right;">38.40</td> </tr> <tr> <td>29/08/23</td> <td>Scott Thornley</td> <td style="text-align: right;">154.56</td> </tr> <tr> <td>06/09/23</td> <td>Invoco</td> <td style="text-align: right;">1.37</td> </tr> </table>	19/07/23	Information Commissioner	40.00	21/07/23	Scott Thornley (Expenses)	71.80	28/07/23	Scott Thornley	154.56	28/07/23	HMRC (PAYE)	38.40	04/08/23	Invoco	1.50	29/08/23	HMRC (PAYE)	38.40	29/08/23	Scott Thornley	154.56	06/09/23	Invoco	1.37	
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	<p>14/09/23 Scott Thornley (Correction to salary) 28.78</p> <p>14/09/23 HMRC (Correction to PAYE) 7.40</p> <p>28/09/23 Scott Thornley 154.56</p> <p>28/09/23 HMRC (PAYE) 38.40</p> <p>30/09/23 Bank Charges 18.00</p> <p><b>RESOLVED</b> that the following payments be authorised</p> <p>Scott Thornley (Clerks Expenses) £79.95</p> <p>We Kan Do It (Grasscutting at Gatebeck) £45.00</p> <p>It was noted that the council has an excess of reserves currently and that some projects needed to be brought forward to clear some of this. Some suggestions included:  Resurfacing of car park at village hall  Bridge over Peasey Beck (Cllr. Winter to speak with Preston Richard PC regarding this)  Footpath at Gatebeck – It was noted that there was a good chance that some money would be available from Armistead Wind Farm Fund in relation to this  Noticeboard at Gatebeck (Cllr. Winter to speak with mike Jackson)  Noticeboard at Nook (Cllr. Nutter to look at this and report back to next meeting with a view to setting a date to clean the bus shelter at the same time)</p> <p><b>RESOLVED</b> that the council should make a donation to the RBL Poppy Appeal as usual.</p>	
23/228	<p><b>Meetings:</b></p> <p>Noted that Cllr. Winter had attended the CALC South Lakes District Association AGM on 26 July 2023. Cllr. Helen Chaffey of Westmorland and Furness Council had given an update on the work of the Locality Board. The work of the board would be developing over the next three years. Also noted that the Highways Reporting System was to change slightly.</p> <p>Noted that Cllr. Winter had attended the CALC AGM on Saturday 30 September 2023. A copy of the CALC Annual Review was available for all councillors to see. It is likely that subscriptions to CALC will increase in 2024-2025.</p>	
23/229	<p><b>Website:</b></p> <p>Cllr. Mack proposed that we accept the offer from A2A Advertising to settle 50% of the outstanding invoices on the condition that the website is taken down first and we have written confirmation that the domain <a href="http://www.prestonpatrick-pc.gov.uk">www.prestonpatrick-pc.gov.uk</a> remains the property of the council. This was <b>RESOLVED</b> by unanimous vote.</p> <p>It was also <b>RESOLVED</b> that the council is obliged to report the data breach to the ICO and Cllr. Mack will do this.</p> <p>It was suggested that the Clerk could put a summary of the meeting onto the website as a blog. Clerk to organise this.</p> <p>It was suggested that the Parish Magazine could also go on the website. Clerk to look into this.</p>	
23/230	<p><b>Correspondence Received:</b></p> <p>The following correspondence was noted:  Andrew Barlow – Various pollution readings and objections to Planning Application at Woodlands Business Park  CALC – Invitation to AGM and associated papers  CALC – Notes of the Special General Meeting</p>	
23/231	<p><b>Councillor Matters:</b></p> <p>It was noted that further action was required on the items suggested for projects to be brought forward:  Gatebeck Footpath  Peasey Beck Bridge  Nook Noticeboard  Gatebeck Noticeboard</p>	
23/232	<p><b>Date of Next Meeting:</b></p> <p><b>RESOLVED</b> that the date of the next Parish Council Meeting will be either Monday 20 November 2023 or Monday 04 December 2023 depending on availability of the hall. Cllr. Richardson to confirm to the Clerk.</p>	
	<p><b>Meeting closed 20.23</b></p>	

Chair:

Date: